

Alzheimer's Association - Auction Donation Form Memory Gala - The Quest - April 7, 2017

Instructions: Please complete this form, sign below and return via email or mail to the Alzheimer's Association, Attention: Memory Gala
Questions? Contact Liz Miller, Director of Special Events, at 817.336.4949 or Lmiller@alz.org.

This completed form must accompany all auction donations. Please type or print clearly.

DONATED ITEM: _____ **VALUE:** \$ _____
(Brief Description - 50 Characters)

DETAILED ITEM DESCRIPTION: _____
(Donors, tell us the wonderful details about this item.)

RESTRICTIONS/LIMITATIONS (if any): _____

Company OR Donor Name: _____

Contact Person: _____

Phone: _____ **Fax:** _____

Address: _____

City: _____ **State:** _____ **ZIP:** _____

E-mail / Web Site: _____

Individual and/or Corporate name under which you would like to be acknowledged in printed materials if other than above:

PLEASE CHECK ONE OF THE FOLLOWING:

- Actual item(s) included with form.
- Gift certificate included with form. (Expiration date: _____) *Please allow a minimum of six months from date of event.*
- Donor will deliver item. (Date item will be delivered: _____)
- Item needs to be picked up. (Date item will be available for pickup: _____)
- Other. Explain: _____

ITEMS MUST BE RECEIVED NO LATER THAN March 1, 2017 FOR PROGRAM RECOGNITION.

If available, please include material such as brochures, small posters, or business cards for display at the event **(subject to space availability)**.

Promotional materials provided at the time of donation are:

I hereby acknowledge and agree to provide the above stated goods and/or services to the Alzheimer's Association - North Central Texas Chapter, a nonprofit, 501 (c)3 sales-tax-exempt organization. (Federal TIN: 13-3039601) Contributions are tax deductible to the extent provided by law.

Donor Signature: _____ **Date:** _____

FOR OFFICE USE ONLY: Item Type: Raffle Silent Live Item # _____ Package # _____

Solicited by: _____ (Staff or Committee Member)